

# **THRAPSTON TOWN JUNIORS FOOTBALL CLUB**

## **THE CLUB RULES**

### **1. NAME**

The club shall be called Thrapston Town Juniors F.C (the Club).

### **2. OBJECTS.**

The objects of the Club shall be to arrange association football matches and social activities for its members.

### **3. STATUS OF RULES**

These rules (the Club Rules) form a binding agreement between each member of the Club.

### **4. RULES AND REGULATIONS**

(a) The Club shall have the status of an Affiliated Member Club of The Football Association by virtue of its affiliation to/membership of The Football Association. The Rules and Regulations of The Football Association Limited and parent County Association and any League or Competition to which the Club is affiliated for the time being shall be deemed to be incorporated into, the Club Rules.

(b) The parent Association shall be notified in writing of any alterations to the Club Rules

(c) The Club will also abide by The Football Association's Child Protection Policies and Procedures, Codes of Conduct and the Equal Opportunities and Anti-Discrimination Policy.

### **5. CLUB MEMBERSHIP**

(a) The members of the Club *from* time to time shall be those persons listed in the register of members (the Membership Register) which shall be maintained by the Club Secretary.

(b) Any person who wishes to be a member must apply on the Membership Application Form and deliver it to the Club. Election to membership shall be at the sole discretion of the Club Committee. Membership shall become effective upon an applicant's name being entered in the Membership Register.

(c) Thrapston Town Juniors Football Club players registered with their respective league(s) are deemed members of the The Club until registration ceases.

(d) In the event of a member's resignation or expulsion, his or her name shall be removed from the Membership Register.

(e) The Football Association and parent County Association shall be given access to the Membership Register on demand.

### **6. ANNUAL MEMBERSHIP FEE**

(a) An annual fee payable by each playing member shall be determined from time to time by the Club Committee. Any such fee shall be payable on a successful application for membership and annually by each playing member. Fees shall not be repayable.

(b) The Club Committee shall have the authority to levy further subscriptions, including match fees, from the members as are reasonably necessary to fulfil the objects of the Club. These shall be decided upon by the committee and notified to members.

## **7. RESIGNATION AND EXPULSION**

(a) A member shall cease to be a member of the Club if and from the date on which, he/she gives notice to the Club Committee of their resignation. A member whose annual membership fee or further subscription is more than 2 months in arrears shall be deemed to have resigned.

(b) The Club Committee shall have the power to expel a member when, in their opinion, it would not be in the interests of the Club for them to remain a member. There shall be no appeal procedures.

(c) A member who resigns or is expelled shall not be entitled to claim any, or a share of any, of the Club Property.

## **8. CLUB COMMITTEE**

(a) The Club Committee shall consist of the following Club Officers: Chairperson, Vice Chairperson, Treasurer, Secretary and additional members as elected at an Annual General Meeting.

(b) Each Club Officer and Club Committee Member shall hold office from the date of appointment until the next Annual General Meeting unless otherwise resolved at a Special General Meeting. One person may hold no more than two positions of Club Officer at any time. The Club Committee shall be responsible for the management of all the affairs of the Club. Decisions of the Club Committee shall be made by a simple majority of those attending the Club Committee meeting. The Chairperson of the Club Committee meeting shall have a casting vote in the event of a tie. Meetings of the Club Committee shall be chaired by the Chairperson or in their absence the Vice Chairperson

The quorum for the transaction of business of the Club Committee shall be five.

(c) Decisions of the Club Committee of meetings shall be entered into the Minute Book of the Club to be maintained by the Club Secretary.

(d) Any member of the Club Committee may call a meeting of the Club Committee by giving not less than 14 days' notice to all members of the Club Committee. The Club Committee shall hold not less than four meetings a year – generally meetings will be held the first Monday of each month, unless otherwise notified.

(e) An outgoing member of the Club Committee may be re-elected. Any vacancy on the Club Committee which arises between Annual General Meetings shall be filled by a member proposed by one and seconded by another of the remaining Club Committee members and approved by a simple majority of the remaining Club Committee members.

(f) Save as provided for in the Rules and Regulations of The Football Association and the County Association to which the Club is affiliated, the Club Committee shall have the power to decide all questions and disputes arising in respect of any issue concerning the Club Rules.

(g) On election to the committee, all committee members are required to attend a minimum of 6 meetings per year. Club officers and/or committee members failing to comply with this rule, without good reason as deemed by the committee, shall lose the right to become a committee member or Team Manager the following season.

## **9. ANNUAL AND SPECIAL GENERAL MEETING**

(a) An Annual General Meeting (AGM) shall be held in each year to:

- (i) receive a report of the activities of the Club over the previous year
- (ii) receive a report of the Club's finances over the previous year
- (iii) elect the Club Officers and Committee members

- (iv) appoint a Club member to be responsible for each of the Club's football teams (Team Manager). On appointment as a Team Manager the member is elected to the Club Committee.
- (v) consider any other business.

(b) Nominations for election of members as Club Officers or as members of the Club Committee shall be made by a proposer and seconder; both of whom must be existing members of the Club, to the Club Secretary not less than 21 days before the AGM. Notice of any resolution to be proposed at the AGM shall be given in writing to the Club Secretary not less than 21 days before the Meeting.

(c) A Special General Meeting (SGM) may be called at any time by the Committee

(d) The Secretary shall send to each member at their last known address notice of the date of a General Meeting together with the resolutions to be proposed at least 14 days before the Meeting.

(e) The quorum for a General Meeting shall be made by a simple majority of those attending the Club Committee meeting. The Chairperson of the Club Committee meeting shall have a casting vote in the event of a tie. A minimum number of committee members in attendance must be 5.

(f) The Chairperson, or in their absence a member selected by the Club Committee, shall take the chair. Each member present shall have one vote and resolutions shall be passed by a simple majority. In the event of an equality of votes the Chairperson of the Meeting shall have a casting vote.

(g) The Club Secretary, or in their absence a member of the Club Committee, shall enter Minutes of General Meetings into the Minute Book of the Club.

## **10. CLUB TEAMS**

Team managers shall be responsible for managing the affairs of the team. The Team Manager is answerable on any matters arising to the committee.

## **11. CLUB FINANCES**

(a) A bank account shall be opened and maintained in the name of the Club (the Club Account). Designated account signatories shall be the Club Chairperson, the Vice Chairperson, the Club Secretary and the Treasurer. No sum shall be drawn from the Club Account except by cheque signed by two of the four designated signatories. All monies payable to the Club shall be received by the Treasurer and deposited in the Club Account.

(b) The income and assets of the Club (the Club Property) shall be applied only in furtherance of the objects of the Club.

(c) The Club Committee shall have power to authorise the payment of remuneration and expenses to any member of the Club and to any other person or persons for services rendered to the Club.

(d) The Club shall prepare an annual Financial Statement in such form as shall be published by The Football Association from time to time.

(e) The Club Property, other than the Club Account, shall be vested in the four Club Officers as elected at the AGM (the Custodians), who shall deal with the Club Property as directed by decisions of the Club Committee and entry in the Minute Book shall be conclusive evidence of such a decision.

## **12. DISSOLUTION**

(a) A resolution to dissolve the Club shall only be proposed at a General Meeting and shall be carried by a majority of at least three-quarters of the members present.

(b) The dissolution shall take effect from the date of the resolution and the members of the Club Committee shall be responsible for the winding up of the assets and liabilities of the Club.

(c) Any surplus assets remaining after the discharge of the debts and liabilities of the Club shall be transferred to the parent Association who shall determine how the assets shall be utilised for the benefit of the game. Alternatively, such assets may be disposed of in such other manner as the members of the Club with the consent of the parent Association shall determine.